



Republic of the Philippines  
Senate  
**J O B O R D E R**

Requesting Dept./Group: **SPECIAL SERVICES**  
P.R. No. **PR-24-02-050**

Job Order No.: **JO-24-03-003**  
Date: **18-March-2024**

TO **KIMBEL INTERNATIONAL**  
59 SAMONTE ST. BRGY. HOLY SPIRIT QUEZON CITY  
8931-2173/8931-3219/8931-3228, 09178613042

Certified Funds Available:  
**JUDITH C. EBULAN**  
Director III, Legislative Accounting Service  
4/3/24

Attention To: **MARITES SORBITO**  
TIN **104-012-491-000**

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
50	PIECE	<b>FOLDER, DIPLOMA TYPE, Short, with Senate Logo</b>  Diploma type folder Color: Maroon Size: Can fit A4 or Short size paper Material: 1. Padded Leatherette 2. Polyfine Canvas Lining  Others: 1. Gold Stamping of Senate Logo 2. Gold Stamping Borders  Instructions: 1. Bidders must present a sample of the bid item	397.00	19,850.00
<p>Nothing Follows</p> <p>----- 20-2024-04-02231 -----</p> <p>01-02-2024</p>				

**RECEIVED**  
APR 03 2024  
By: RICA Time: 5:00pm  
Property and Procurement Service

**RECEIVED**  
APR 03 2024  
By: [Signature] Time: 3:25  
Administrative Management Bureau

**Senate of the Philippines**  
Legislative Accounting Service  
**RECEIVED**  
Date: 4-3-24  
By: [Signature] Time: 9:31Am

Page 1 of 1 **Grand Total : P19,850.00**  
(Total amount in words) **Nineteen Thousand Eight Hundred Fifty Pesos Only**

The above award is based from the result of the canvass/bidding conducted by this office in which your offer was considered the lowest and/or with terms most advantageous to the government among the proposals submitted.

It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed **20 WORKING DAYS UPON APPROVAL OF SAMPLE**

RECOMMENDING APPROVAL: **Jocelyn A. Yuzon**  
DIR. JOCELYN A. YUZON  
BUREAU DIRECTOR, ADMINISTRATIVE MANAGEMENT BUREAU

APPROVED BY: **Renato B. Chua**  
EXEC. DIR. RENATO B. CHUA  
EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-24-02-003) OPENED ON (2/27/2024) AND PER BAC ADVISORY RE AWARD DTD (3/13/2024)  
ntomawis  
3/18/2024 / 11:47:27AM