

Republic of the Philippines
Senate
J O B O R D E R

Requesting Dept./Group: **SENATE PUBLICATIONS BUREAU**
P.R. No. **PR-23-02-127**

Job Order No.: **JO-23-03-006**
Date: **30-March-2023**

TO **RENALMA CORPORATION**
Telabastagan, City of San Fernando, Pampanga
(045) 4360174, 09423570821

Attention To: **Hannah Mae Mendoza**
TIN **748-841-025-000**

Certified Funds Available:

JUDITH C. JEBUAN
Director III, Legislative Accounting Service

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
65	BOOK	PRINTING AND BINDING OF THE PRAYERS OF THE SENATORS QUANTITY : 65 PCS PAGE SIZE : 5.5" x 8.5" - FOLDED : 11" x 8.5" - SPREAD NO. OF PAGES : 52 PAGES COVER : FOLDED 12 INSIDE : BOOK PAPER 60LBS COLOR(COATED) : COVER - 4/0 (OUTSIDE/INSIDE) COLOR INSIDE : FULL COLOR PROCESS : OFFSET PRINTING BINDING : PERFECT BINDING DELIVERY : 10 Calendar days upon receipt of final proof from the LPB	392.31	25,500.15

RECEIVED
MAY 02 2023
By: [Signature] Time: 4:00 PM
Administrative Management Bureau

RECEIVED
MAY 02 2023
BY: [Signature] TIME: 3:10 PM
OFFICE OF THE DEPUTY SECRETARY
ADMINISTRATIVE AND FINANCIAL SERVICES

RECEIVED
APR 24 2023
BY: [Signature] TIME: 4:00 PM

Nothing Follows

100-2023-04-2701

Page 1 of 1 **Grand Total: P25,500.15**

(Total amount in words) **Twenty-Five Thousand Five Hundred Pesos And Fifteen Cents Only**

The above award is based from the result of the canvass/bidding conducted by this office in which your offer was considered the lowest and/or with terms most advantageous to the government among the proposals submitted.

It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed 10 Calendar days upon approval of final sample

RECOMMENDING APPROVAL: **EXEC. DIR. RENATO B. CHUA**
EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES

APPROVED BY: **ATTY. ARNEL JOSE S. BAÑAS**
DEPUTY SECRETARY, ADMINISTRATIVE AND FINANCIAL SERVICES

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-02-018) OPENED ON (03/07/2023) AND PER BAC ADVISORY RE AWARD DTD (03/27/2023)
3/30/2023 / 5:00:55PM