

PURCHASE ORDER

SENATE OF THE PHILIPPINES

Entity Name

Supplier : **ACCESSORIES AND SUPPLIES DEPOT, INC.**
 Address : 110 Labo St. Brgy. Salvacion, Laloma, Quezon City
 Tel No. : 5162133 / 559-4941
 TIN : 005-679-268-000

P.O. No. : **PO-23-05-085**
 Date : 17-May-2023
 Mode of Procurement:
 Reference P.R. No. : **PR-23-02-077**
 LCMS
 AB No. :

Attention : **KYRA D. EBOJO**
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY**
 Date of Delivery : _____
 Delivery Term : **30-60 WORKING DAYS UPON RECEIPT OF APPROVED P.O.**
 Payment Term : _____
 Warranty : _____

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	Brother MFC L2750DW DR-2455	1	3,890.20	3,890.20
2	PIECE	Brother Printer MFC L2750DW TONER CARTRIDGE TN2480	1	3,405.60	3,405.60
Nothing Follows					

200-2023-05-3800
05-25-2023

7,295.80
RECEIVED
MAY 30 2023
By: KICA Time: 12:30PM

LEGISLATIVE ACCOUNTING SERVICE
 RECEIVED
 MAY 23 2023
 BY: [Signature]



Property and Procurement Service Page 1 of 1 **Grand Total: P7,295.80**

(Total amount in words) **Seven Thousand Two Hundred Ninety-Five Pesos And Eighty Cents Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours: [Signature]
 Signature over Printed Name of Supplier **Exec. Dir. RENATO B. CHUA**
 ADMINISTRATIVE AND FINANCIAL SERVICES

Fund Cluster: _____
 Funds Available: [Signature]
JUDITH C. JEBULAN
 Director III, Legislative Accounting Service
 Signature over Printer Name of Chief Accountant

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. AB-E 23-02-075 OPENED ON 3/21/2023 AND PER BAC ADVISORY RE AWARD DTD 5/4/2023

[Signature]
 5/24/2023 / 10:49:08AM