SENATE EMPLOYEES' FUND

CALENDAR OF ACTIVITIES
2016 ELECTIONS

Target Date(s)	Activity
August 2 to 11, 2016 (Tuesday to Thursday)	Filing of Certificates of Candidacy at Room 414, SEF Office for members of the Board of Trustees representing: Salary Grade 4 – 13 (2 representatives) Salary Grade 14 – 25 (1 representative) Salary Grade 26 – 31 (1 representative)
August 15 to 17, 2016 (Monday to Wednesday)	Committee on Election shall post the list of candidates at conspicuous places in the Senate building
August 15 to 17, 2016 (Monday to Wednesday)	Any challenge, in writing and under oath, on the qualification of any candidate may be filed with the Committee on Elections at Room 414, SEF Office.
August 18, 2016 (Thursday)	All challenges against the qualifications of any candidates shall be resolved by the Committee on Election.
August 22, 2016	Posting of official list of candidates for members of the Board of Trustees at conspicuous places in the Senate Places. ANNOUNCEMENT DURING THE FLAG RAISING CEREMONY
August 29, 2016 (Monday)	Presentation of official candidates during the Flag Ceremony
September 1, 2016 (Thursday) From 8:00 am to 3:00pm Committee Room, 2nd floor, Senate building	Election Day

September 1, 2016 Committee Room, 2nd floor, Senate building	Canvassing of votes for: Salary Grade 4 – 13 (2 representatives) Salary Grade 14 – 25 (1 representative) Salary Grade 26 – 31 (1 representative)
September 1, 2016	Proclamation of candidates
September ____, 2016	Oath taking of the new SEF Board of Trustees.
October 1, 2016	Assumption of office