

Republic of the Philippines
SENATE
REQUEST FOR QUOTATION

Date : 2/2/2018 2:19:57PM
RSQ No. : RFQ-18-02-003
Requisitioner : HRMS
Canvasser : NELIA E. ESTREVENCIÓN

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the items listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-18-02-065** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of _____. Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. _____ / RSQ NO. _____, Assigned Canvasser: _____, CLOSING DATE: _____"

LIKEMISE, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) TO FORTY FIVE (45) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PHIGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

ATTY. MARIA VALENTINA S. CRUZ
CHAIRPERSON
BIDS AND AWARDS COMMITTEE

THE CHAIRMAN
Bids and Awards Committee
c/o Secretariat, Bids and Awards Committee
Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City
Fax No. 552-8801 local 1602 or 552-8903

Sir: As requested in your letter above, we are pleased to quote hereunder our prices for the following items subject to the General Conditions stated at the back:

ITEM NO.	QTY	UNIT	ITEMS DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			<i>PR-18-02-065 (HRMS)</i>			
1	10	BUNDLE	TIME CARD, for Amano Bundy Clock, black print, thickness: 0.36mm (14pts), dimension : 190mm x 88mm, two side printing, offset process, 100 pieces per bundle <i>Specifications:</i> Time Card (see attached sample)	Php 800.00	Php 80.00/BUNDLE	
			Nothing Follows			

Remarks: Interested bidders/suppliers can pick up actual sample of a used time card for Amano BX 1600 Bundy Clock at the Procurement Section, Property and Procurement Service (PPS), Rm. 401, Senate of the Philippines, GSIS Bldg., CCP Complex, Pasay City.

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY _____

TERMS OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT)

Address of Supplier _____

(Name of Company)

E-Mail Address _____

PhilGEPS Reg. No. _____

Expiry Date: _____

Tel./Fax No.s _____

TIN _____

(Signature over Printed Name Authorized Representative)

RECEIVED

FEB 05 2018

BY: Atty. Maria Valentina S. Cruz TIME: 1:50
PROCUREMENT, PPS
for posting/canvasser